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17th June 2022

NOTICE OF THE 2nd ANNUAL GENERAL MEETING

TO ALL MEMBERS OF THE CONSERVATION ALLIANCE OF KENYA

Following the adjournment of the 1st Annual General Meeting (AGM), notice is hereby given that the 2nd AGM for the year ended 31 December 2021 will take place on **Friday 8th July 2022 at Radisson Blu, Upper Hill from 9 am to 12 pm**. The meeting is strictly in-person for registered members only.

AGENDA

1. Opening prayer
2. Reading of Notice convening the 2nd Annual General Meeting
3. Welcome and introduction
4. Confirmation of minutes of the 1st Annual General Meeting held on
5. Matters arising from the Minutes
6. Adopt the Chief Executive Officer Report
7. Adopt the Chair's Report
8. Adopt the Audited Financial Statements
9. Appoint Auditors for the year ending 31 December 2022
10. Ratification of elected Board of Directors
11. Any other Business
12. Closing prayer

Please note that the AGM Notice and other necessary documents can be downloaded from the CAK website <https://conservationalliance.or.ke/resources/agm-2022>

BY ORDER OF THE BOARD

A handwritten signature in black ink that reads 'Itela'.

STEVE ITELA
SECRETARY/CEO